

# **Email policy**

#### 20/9/22

No Authority to Contract. Freshwave does not conclude contracts via email. Any emails (including any attachments) are provided SUBJECT TO CONTRACT. No employee or agent is authorised to conclude any binding agreement on behalf of Freshwave with another party by e-mail.

## Confidentiality

This message is intended solely for the addressee and may contain confidential and/or privileged information. If you have received this message in error, please send it back to us, and immediately and permanently delete it. Do not use, copy or disclose the information contained in this message or in any attachment.

#### **Viruses**

Although Freshwave has taken reasonable precautions to ensure no viruses and malware are present in this email, Freshwave cannot accept responsibility for any loss or damage sustained because of computer viruses and malware and the recipient must ensure that the email (and attachments) are virus and malware free.

## **Privacy policy**

For information about how we process data and monitor communications please see our <u>privacy policy.</u>